

**Community Health Services Advisory Committee
CHIP | Health in All Policies Action Team
Meeting Minutes
February 5, 2025**

Members Present/Representation

- Hongyi Lan | Co District 1
- Alyssa SkarHorst | Co District 3
- Nicole Muzzy | Co District 4
- Margaret Treichel | Co District 4
- Ogden Rogers | Co District 5
- David Muhovich | City of Saint Paul
- Regina Rippel | City of Saint Paul

SPRCPH Staff:

- Amy Caron | Director
- Rae Eden Frank | Deputy Director
- Diane Holmgren | interim Deputy Director
- Eric Clemensen | Outreach and Response Supervisor
- Cathy St. Michel | Support Staff

Guests:

- Tonya Grisham | Minnesota State University, Mankato student

The meeting was called to Order at 5:30 p.m. by Chair Ogden Rogers. Everyone was welcomed to the meeting and introductions were made around the table.

A motion was made by Margaret Treichel and seconded by Regina Rippel to approve the minutes as written for January 15, 2025. Motion to approve passed by affirmation of the committee.

Clinic 555 Care Van Update, Eric Clemensen, Outreach and Response Supervisor	Please see the slides attached to these minutes.
2026 – 2027 Budget Conversation, Diane Holmgren, interim Deputy Director	Please see the slides attached to these minutes.
Announcements, All	<p>Please consider attending the Community Health Assessment Data Walk on Feb 27. Invitations were sent via email to all members.</p> <p>Follow-up to an action item from January’s meeting: The Climate and Health staff will be presenting at an upcoming CHSAC meeting. At that time, they will request a volunteer to serve on the Community Council to Guide Climate Response.</p> <p>Follow-up to an action item from January’s meeting: The Solid Waste Management Plan has been updated and approved. There is no need at this time for a volunteer on that committee.</p> <p>Follow-up to an action item from January’s meeting: A draft of a congratulatory memo to the Public Health Accreditation Compliance</p>

	<p>Team (PHACT) was submitted for review and approved by the committee. Cathy will finalize the memo and deliver to PHACT.</p> <p>Cathy will forward the link to apply / renew membership to this committee as soon as it is posted. Based on conversations with County Board Administrative staff, it is anticipated that the link to apply for membership will be opened in April for new members to be in place by June.</p>
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Minutes taken by Cathy St. Michel.

Motion to adjourn at 7:25 p.m. passed by affirmation of the committee.

Next Meeting: March 5, 2025