

**Community Health Services Advisory Committee
 CHIP | Health in All Policies Action Team
 Meeting Minutes
 January 15, 2025**

Members Present/Representation

- Hongyi Lan | Co District 1
- Alyssa Skar | Co District 3
- Nicole Muzzy | Co District 4
- Margaret Treichel | Co District 4
- Ogden Rogers | Co District 5
- David Muhovich | City of Saint Paul
- Regina Rippel | City of Saint Paul

SPRCPH Staff:

- Amy Caron | Director
- Diane Holmgren | interim Deputy Director
- Emily Hunter | Support Staff
- Cathy St. Michel | Support Staff

Guests:

The meeting was called to Order at 6:00 p.m. by Chair Ogden Rogers. Everyone was welcomed to the meeting and introductions were made around the table.

A motion was made by Margaret Treichel and seconded by Regina Rippel to approve the minutes as written for December 6, 2023. Motion to approve passed by affirmation of the committee.

<p>Committee Restart for 2025, Ogden Rogers, Chair, Diane Holmgren, Deputy Director</p>	<p>Diane and Ogden expressed enthusiasm for restarting this committee. Public Health (PH) looks forward to having the input and insights of the members of this committee.</p> <p>In the intervening time, several members’ terms have expired. The County Manager’s Office (CMO) is working to recruit and appoint new members and will have new appointments later this spring. The CMO will facilitate vetting both city and county applications. We look forward to building a robust team moving forward into 2025.</p>
<p>Department Updates, Amy Caron, Director Diane Holmgren, Deputy Director</p>	<p>Amy was impressed with the collective knowledge and experience of this group, as described during the introductions. As the new Director of Public Health, her goal is to learn as much as possible about the department and this committee.</p> <p>Several of the PH Division Managers are new to their role. There has been a lot of growth and learning in the leadership roles. At this time, the interim leadership roles have been filled with permanent staff.</p> <p>The structure of PH is evolving. The role of the Director has grown with more community engagement and creating new partnerships. The divisions have been organized into Centers with Deputy Directors. The Deputy Directors help manage the Divisions so the Director can focus on community relationships.</p>

Environmental Health has been split into two divisions. Due to restructuring within R&E, that organization is no longer on the PH org chart. PH still has a role in R&E programs and services, but not a direct role. The new Environmental Service Center (ESC) is scheduled to open in April. This committee is invited to host a future meeting there.

Cathy will ask Abi Philips if there is still a need for a volunteer on the Climate Change committee.

PH is looking for a new location for the clinic. None of the projects received funds from the legislative bonding committee. We are still looking for funding sources to secure and refurbish a new clinic location. We requested funds from Capital Improvements, and several departments who were willing to co-locate with the new clinic.

Public Health in Public Places (PHiPP) launched in August in Rice Street and Maplewood libraries, and the Frogtown Community Center. PHiPP staff are available during daytime and evening hours. PHiPP is funded by a five-year grant, which will support four positions in this space.

Ogden Rogers made a motion and Regina Rippel seconded to submit a letter of congratulations to PH for achieving reaccreditation. Cathy will draft a suitable memo of congratulations for the committee to review.

The Solid Waste Management Plan (SWMP) is a 20-year plan. It is updated more often than that, but the plan is projected out 20 years.

We are contracted with Wilder to complete our Community Health Assessment (CHA.) The CHA will inform our Community Health Improvement Plan (CHIP) and our strategic plan. PH would appreciate the input of this group in the CHA Data Walk coming up on February 27. The CHA is not stringently monitored by the MDH, but it is required for reaccreditation. SPRCPH strives to maintain its accreditation, so we are planning to publish a CHA.

Hospitals complete a Health Needs Assessment (HNA) which has a different scope than the CHA. The HNA is limited to the patients who were treated by the hospital, so it does not reflect the entire community. Mental Health and substance abuse were two of the highest priorities.

SPRCPH is looking to identify performance measures.

Appropriate Responses Initiative (ARI) launched this year. ARI worked across several departments to implement this program. Staff from PH and Social Services (SSD) respond to appropriate levels of calls that do not require police or fire. PH has three staff who have been trained in a wide range of services needed by residents. We are in seven cities in Ramsey County, but not yet in Saint Paul.

A lead must be chosen for the cannabis work. PH / Environmental Health are likely to take a lead role. PH is at a point where we need to hear from cities if they will take an active role or will be leaning into the county to

	lead the work. There are limited duration staff working on health education around cannabis.
County Updates, Amy Caron, Director Diane Holmgren, Deputy Director	Changes in the county: A new County Manager Ling Becker has been in place for about four months.
Agenda Items for Upcoming Meetings	Send ideas to Cathy for upcoming agenda topics. Discussion of Public Health foundational responsibilities.
Announcements, All	Lunar new year is coming up. There will be dance performances on two upcoming weekends at St. Catherine University. Events on Feb 2 at Mall of America are free. Dumpling Feast on Feb 8 in Golden Valley has a \$30 entrance fee. Hongyi will send more details via email.

Minutes taken by Cathy St. Michel.

Motion to adjourn at 7:35 p.m. passed by affirmation of the committee.

Next Meeting: February 5, 2023