



Office of Secretary of State
Elections Division

Language Line Instructions

The language line is available to assist elections administrators and election judges by providing language support during candidate filing periods, absentee voting periods and at the polling places on election day.

To use the Language Line with a Caller

- Place caller on conference call hold
- Call Language Line at 1-800-367-9559
- Enter the 6-digit Client ID of 509052
- Press 1 for Spanish, 2 for all other languages (Say the name of the language when prompted)
- Press 0 for assistance, if needed
- Enter the 6-digit Access Code of 566558
- Press #
- An interpreter will be connected to the call
- Brief the interpreter
- Add the non-English speaker to the line

Placing a Language Line Call

- Call the Language Line 1-800-367-9559
- Enter the 6-digit Client ID of 509052
- Press 1 for Spanish, 2 for all other languages (Say the name of the language when prompted)
- Press 0 for assistance, if needed
- Enter 6-digit Access Code of 566558
- Press #
- An interpreter will be connected to the call
- Brief the interpreter
- Place Language Line on conference call hold
- Call the non-English speaker
- Connect the interpreter

Face-to-Face Language Line Call

- Call Language Line 1-800-367-9559
- Enter the 6-digit Client ID of 509052
- Press 1 for Spanish, 2 for all other languages (Say the name of the language when prompted)
- Press 0 for assistance, if needed
- Enter the 6-digit Access Code of 566558
- Press #
- An interpreter will be connected to the call
- Brief the interpreter
- Use speakerphone with the non-English speaker